

## Academic and Personnel Sub-Committee of the City of London Freemen's School

### Actions Sheet

Date	Action	Officer responsible	Progress Update
24 April 2018	Single Central Register Policy to be amended to include reference to Governors	Deputy Head	Completed
24 April 2018	PSHE Policy to be amended to include glossary of acronyms	Deputy Head	In progress
24 April 2018	Boarding Policy to be amended to include guidance on money and credit card limits.	Deputy Head	Completed
24 April 2018	Schedule of Policies to be submitted to Board of Governors.	Deputy Head	Completed
24 April 2018	SLT ISI Inspection Debrief Paper to be circulated to Governors.	Headmaster	Completed
24 April 2018	Governor Skills Audit to be conducted.	Town Clerk	To be conducted ahead of November 2018 Board meeting.
24 April 2018	Co-Opted Governors to receive City of London email addresses.	Town Clerk	Completed
10 January 2018	Governors to be updated on status of Music Annual Departmental Review	Deputy Head (Academic)	To be provided at November 2018 Board meeting

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10 January 2018	Potential for oriental language provision to be considered in curriculum review.	Headmaster	Due Spring 2019
16 October 2017	Annual Departmental Reporting to feature column on Added Value.	Deputy Head (Academic)	To be discussed as part of DHA's review at November 2018 AP meeting